



NATIONAL SADDLE CLUBS ASSOCIATION OFFICER'S AND DIRECTOR'S MEETING BUFFALO, WY - SATURDAY OCTOBER 15, 2016

- Meeting was called to order at 9 am by President Shawn Kohr.
- 24 People in attendance were:

IDAHO

Sharolyn Davis
Brittnie Davis
Mitch Hymas
Bob Jones
Mary Ann Jones
Shane Minden
Kay Perkins

KANSAS

Asa Galloway
Scott Galloway
Shawn Kohr
Tonya Kohr
Linda Sanders
Willard Sanders
Heather Schreibvogel
Rance Schreibvogel
Rawlin Schreibvogel

MONTANA

Casey Calbrech
Ryan Calbrech
Dena Humphrey
Kurtis Jarvis
Sheri Kern
Katie McGilvary
Sue Malstrom
Keith Smith

- Election of new Officers: 13 People voted:

1) Scott	5) Shane	8) Keith	11) Heather
2) Asa	6) Linda	9) Shawn	12) Rance
3) Tonya	7) Bob	10) Kurtis	13) Sheri
4) Kay			

- 1) President: Shawn Kohr. Bob made motion to accept nomination. Linda 2nd. Motion passed.
- 2) 1st Vice President: Mitch Hymas. Bob made motion to accept nomination. Linda 2nd. Motion passed.
- 3) 2nd Vice President: Keith Smith. Bob made motion to accept nomination. Linda 2nd. Motion passed.
- 4) 3rd Vice President: Rance Schreibvogel. Bob made motion to accept nomination. Linda 2nd. Motion passed.
- 5) Secretary/Treasurer: No nominations. Shawn contacted Shirley Ackerman and she will be Sec/Tres.
- 6) Assistant to the Secretary: No nominations. Shawn will try to find someone. Send him names.
- 7) Advertising/PR Director: Heather Schreibvogel. Bob made motion. Mitch 2nd. Motion passed.
- 8) Historian/Awards: Casey Calbrech. Linda made motion. Tonya 2nd. Motion passed.
- 9) Royalty Dir/Coordinator: Stephanie Griffey. Bob made motion. Scott 2nd. Motion passed.
- 10) Sponsorship Director: Linda Sanders. Bob made motion. Heather 2nd. Motion passed.
- 11) Junior Representatives: Kenzie Galloway will accept.

State Directors: 1) Idaho: Mitch Hymas and Brittnie Davis. 3) Montana: Kurtis Jarvis and Sheri Kern.
2) Kansas: Linda Sanders and Tonya Kohr

Shawn said next year they are going to break up Secretary and Treasurer position. It was combined when Deana Reh was Secretary because it was too hard to get 2 signatures on every check. Now we bank with Wells Fargo so we can do the banking on line which will eliminate that problem. We will have to do a rule change (page 11, section 2 and 4) 45 days prior to the annual meeting.

Also we will get someone to announce so the Secretary can work during the show so she can get everything done. Deana may do that for us. If we make this a position, we will also have to do a rule change.

Shawn said he would like to get a Secretary and President who will do it for more than 1 year. He said 2-4 years would be good so we can have some consistency.

Shawn and Sharolyn will come up with an agenda and dates so the new people will know what to do.

- Correspondence:

- 1) Received a thank you note from Kenzie Galloway thanking NSCA for allowing her to be Queen. She did 2 parades and a festival. Local paper did an article about her. Heather will put on website.
- 2) Received a letter from our Legal Counsel. We used \$888 of the \$2,500 retainer. We gave them \$888 to bring the retainer back up to \$2,500. We will leave the \$2,500 retainer with the attorney for future use. Shawn said we would need a new agreement.
- 3) Shawn said MN would like to get the Rule Books earlier in February or March.

- Retain Records, Programs, Rule Books, etc.

Sharolyn asked how long we would need to keep records. Heather said for tax purposes you should keep for 3-5 years. Kay looked on line and it said: "keep records for 3 years from the date you filed your original return or 2 years from the date you paid the tax. 7 years if you file a claim for a loss from worthless securities or bad debt deduction." Shawn said we should keep a couple programs and rule books for each year for historical purposes. Shawn also said that we can close out last year's show when we start the next show if there are no problems. Sharolyn said the information is on line now. It was decided:

- 1) Financial records will be kept for 3 years.
- 2) 2 programs and rule books will be kept each year for historical purposes.
- 3) Close out last year's show when we start the next show if there are no problems.

- Kory Loberg from Universal Awards - Awards Proposal:

Kory came to show us some examples of new awards that are popular. He said he worked with Deana for years on awards and he would like our business. He showed us:

1. 20 oz Everest Stainless Steel Insulated Tumblers:

Kory brought 10 cups to show us with our logo and information on the other side. This cup was a 20 oz Everest Stainless Steel Insulated Tumbler. BPA free. Stainless steel outer and inner walls. Double-wall vacuum insulated. Keeps drinks hot or cold for hours (cold for up to 18 hrs and hot up to 8 hours). Spill-resistant slide lid w/ rubber gasket. Sweat resistant. 100 - \$9.95 ea. 200 - \$9.50 ea. 500 - \$9.25 ea. Sharolyn asked if there were bigger cups. He said yes. 32 oz or 24 oz. 32 oz cups would be a couple dollars more. Kory said Yeatta doesn't do engraving and they are more expensive. RTIC is a knock off and costs about \$29. Shawn said the Artic Bulk Bay cups are \$10. Kory said they are good cups too. Shawn said we could get white cups with red lettering because that is NSCA colors. We were afraid the red writing would not show up. Tonja said we could get extra cups to give out to people who do not place. We ordered 275 bags this year.

Shawn said we would like to pass out cups and plaques for everyone for awards at a price of \$40 or \$45 for both items.

It was decided that the extra cups we buy will be a fund raising event. We will just put the NSCA logo and NSCA Championship Show on the 20 oz cup. We will have the black cup with white lettering.

2. 9x12 Landscape Laserable Leather Plaques Laser Header:

Kory passed out a 9x12 landscape Rawhide plaque. Price is \$27.95 which includes the price of the laser place plates. He also passed out a light brown portrait plaque. He also passed out a 12x12 white chromalux picture plate that you could put any picture on that you would put your plates on. Price was \$39.95. Kory passed out samples of all 3 items.

Kory said he could come up with a presentation box for the plaque and cup for \$1. Heather didn't think we needed a presentation box. Shawn didn't think we would need one either.

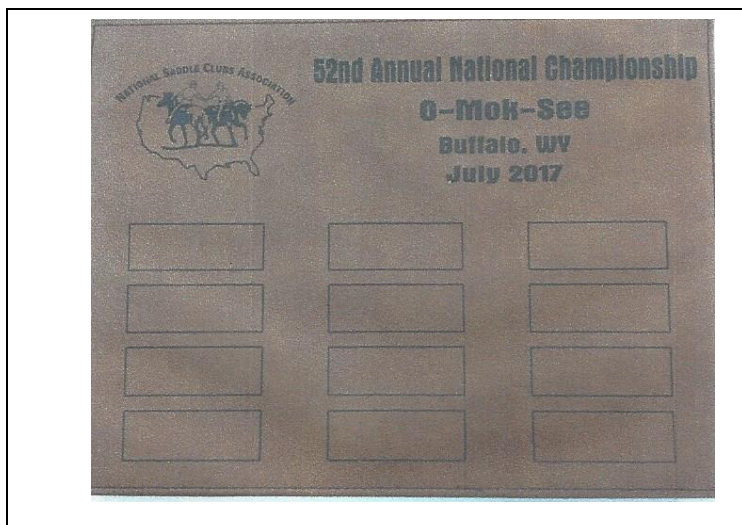
After a lengthy discussion, it was decided that we would get:

- 1) Black cups with white writing like the sample except we would make the logo bigger. We would also change the date like this: July 15 - 21, 2017. We would get 20 oz for the kids up to 15. Adults 16 + would get 32 oz cups. Tonja made a motion that we get black cups with white writing. 20 oz cups for kids up to 15. 16+ adults would get 32 oz cups. Shane 2nd. Motion passed.



- 2) 9x12 Landscape Laserable Leather Plaques Laser Header with Bronze Laser Place Plates: It was decided that we would get the 9x12 Landscape Laserable Leather Plaques Laser Header with Bronze Laser Place Plates. Price is \$27.95 which includes the price of the place plates. We will take out the squares for the plates. We will keep the NSCA Logo on the left. But the lettering on right will be:

52nd ANNUAL NATIONAL CHAMPIONSHIP
O-MOK-SEE - BUFFALO, WY
JULY 15 - 21, 2017



- Set Budget for High Point Awards:

1) We will have to buy the saddles in Buffalo in 2017. There was a discussion on just giving certificates and let the winner pick their own saddle. Problem with that is there is no saddle to present at the show. There would be no saddle for pictures. It was decided that we would table the certificate until the 2019 show. The 2018 show will be in Blackfoot and the fairgrounds provide the saddles.

Heather made a motion that we set a budget of \$1,000 per saddle for a total of \$7,000. Tonya 2nd. Motion passed.

Shawn said anyone could submit a bid for the 7 saddles. Bob will submit a bid. Sharolyn said we need to set a date the bids for the saddles are due. It was decided that any bids submitted would be due by December 1, 2016.

2) 2nd through 10th Awards:

Last year we spent \$12,500 on these awards. Shawn suggested CSI saddle blanket pads. He said they are expensive, about \$300. This year 5th place was saddle blankets that cost \$300 but we got them for \$200. Shawn said we have a little more money so we could spend a little more.

Scott made a motion that we set a budget of \$15,000 on the 2nd through 10th Awards. Keith 2nd. Motion passed.

- Scholarships:

Sharolyn suggested we table scholarships until July to determine how many nominees we have.

Scott made a motion to table the scholarship budget until July. Linda 2nd. Motion passed.

- Entry Fees:

Tonya made a motion to leave the entry fees the same as last year. Brittne 2nd. Motion passed. We will have to make a rule change on page 27 2 to change the fee from \$3 to \$5.

- Royalty Budget:

Last year the budget was \$1,500.

Heather made a motion to set the royalty budget at \$1,500. Linda 2nd. Motion passed.

- Agenda - Events for the 2017 Show in Buffalo:

The Game Committee selected 20 events. They made sure that the events listed in the Rule Book were included. Individual page 34 1A. Team events page 35 1B. They will be on the 2017 Show Schedule.

Shane made a motion that we accept the 20 events. Kay 2nd. Motion passed.

Shawn asked if we wanted to make any changes in the 2017 Show Schedule. Heather said the royalty girls did not go to breakfast. They changed the start time for Thursday to 4 pm. Sue asked if there would be interest in a Cowboy Church Service for 1 hour. She will check to see if they are available. If so, we will do it on Sunday 8-9 am in the grandstand. We will start the contestant's meeting at 9 am. The opening ceremony-grand entry will start at 10:30 am. If they are not available, the times will be the same as last year.

The 2017 Show Schedule is as follows:



52nd National Championship O-Mok-See 2017 Show Schedule - Buffalo, Wyoming



Show Schedule is subject to change. Schedule changes will be announced and/or posted. All program changes for Sunday through Tuesday must be made during office hours the day prior to the event. Program changes for Wednesday through Friday during office hours on Tuesday. **No program changes can be made after the NSCA office closes on Tuesday.**

DATE	TIME	EVENTS
Saturday July 15	9:00 am 10:30 am 12:00 pm 1:00 pm 1:30 pm 5:00 - 8:00 pm 8:00 pm	Officer's Meeting Board of Director's Meeting Barrel Racing Time Only runs and entries open for 4D Format Barrel Race Entries close for 4D Barrel Race 4D Barrel Race Starts NSCA Office Open NSCA Royalty Contestant Meeting (Location TBA)
Sunday July 16	8:00 am 9:00 am 10:30 am	Cowboy Church Service in Grandstand National O-Mok-See Contestant's Meeting/Royalty Introductions Opening Ceremony - Grand Entry Figure 8 Stake Senior Women, Men, 12-15, 7 & Under, 8-11, Senior Men, Women Key Race 8-11, Senior Women, Senior Men, 12-15, 7 & Under, Men, Women Barrel & Stake 7 & Under (Graduated), 8-11 (Graduated), Women, Senior Women, Men, 12-15, Senior Men
Monday July 17	8:00 am	Red, White and Blue Support Our Troops Day* NSCA Royalty Preliminaries Flag Race 12-15, Senior Women, Men, 8-11, 7 & Under, Senior Men, Women 360 Eight Race Senior Men, 8-11, Women, Senior Women, Men, 12-15, 7 & Under Pair Poles 7 & Under, 8-11 Exchange Race 12-15, Adults
Tuesday July 18	9:00 am 10:00 am	Royalty Breakfast Keg Race 7 & Under, Senior Men, Senior Women, Men, 8-11, Women, 12-15 2 Barrel Flag 7 & Under, 8-11, Senior Men, Women, Senior Women, 12-15, Men Express Rescue 12-15, Adults Team Arena Adults
Wednesday July 19	8:30 am	Tough Enough to Wear Pink - Cancer Awareness* Full Presentation Grand Entry Pole Bending 12-15, Senior Women, Men, Women, Senior Men, 7 & Under, 8-11 Polo Turn 7 & Under, Senior Women, Women, 12-15, Men, Senior Men, 8-11 Pair Sack Race 12-15, Adults Time to be announced: National O-Mok-See Mid-Week Awards Presentation & Dancing
Thursday July 20	4:00 pm	Super Hero Day* NSCA Royalty Presentations Tomahawk Race Men, 7 & Under, Senior Men, Women, Senior Women, 8-11, 12-15 Arena Race 7 & Under, Senior Women, 12-15, Women, Men, Senior Men, 8-11 Devil's Cowhide Adults
Friday July 21	9:00 am	Speed Barrels 8-11, Women, Men, 12-15, 7 & Under, Senior Women, Senior Men Half Eight 7 & Under, Senior Men, Senior Women, Men, 8-11, Women, 12-15 Western Relay Open Time to be announced: Nationals O-Mok-See Awards Presentation, Banquet, & Dancing

* Western attire still applies. Show your support and have fun with the colors/costumes

The National Saddle Club Association will not discriminate on the basis of race, gender, age, national origin, religion, or creed

- Dance:
Tonja talked to Carla at the Court House. She said Buffalo has a good DJ. Tonja got his name and number. Last year we paid \$600 for the DJ for Wednesday and Friday. Shawn said the Junior Representatives were in charge of the dances.

Scott made a motion that we budget \$600 for the DJ. Rance 2nd. Motion passed.

Shawn said if he can do both nights for \$600 that is great. If the \$600 would only be for 1 night and the 2nd night would be much less, then come back and we can discuss the increase in the price for the 2nd night.

- Photographer:
Lanya is a local photographer. We like to use local people. If she can't do it, then we will find someone else to take pictures.
- Fund Raiser:
Stephanie will update- Did a great job this last year!
- Concession Stands:
We need to find local people to do concession stands. We can talk to Sandy at the Fair Board Office. The Blackfoot trucks said they would travel to Buffalo to do concessions at our show.

Casey said her Mom has a catering business. She will check with her to see if she wants to do it and get back to Shawn. The kitchen is under our rental agreement.

We could charge a \$100 vendor fee. Shawn will send out more information on this.

- Transportation of NSCA Equipment:
Shawn said we need to get NSCA Equipment from Blackfoot to Buffalo and after the Buffalo show back to Blackfoot. Shawn said we would pay mileage or a flat fee.

Shawn said that could be Mitch's first job as 1st Vice President. Mitch said Idaho would make it happen.

Sue said if he can get it to Bozeman, Sue will bring it down to Buffalo.

- Western Jump Poles:
Shawn asked if anyone got the Western Jump poles from Blackfoot. No one there did. Shawn said we broke 3 or 4 poles in Blackfoot and they are brittle and old. Shawn said we will have to buy new ones when we have Western Jump. Buffalo does not have Western Jump. The poles will not fit in the trailer.
- Preapproved Liability Insurance:
Shawn said we need to renew our liability insurance. Last year we spent \$920. He doesn't know if it will increase because of the claim we made this year.

Rance moved that we pay up to \$1,000 for liability insurance renewal. Scott 2nd. Motion passed.

- Any bills to pay for Blackfoot Show:
There were no outstanding bills to pay for the 2016 Blackfoot show.

- Website update:

Heather said there was no updates for the website. Heather said she had requests from saddle clubs to put when they pay on the website. Sharolyn said we could start that next year. We could make up forms.

Sharolyn said this information is on most state's websites. We could make the states responsible to put the information on their website and then NSCA could get that information from there. Shawn will take a look at it.

- Another question brought up about 7 & under:

Shawn said there was a question about the parents being in the arena when the 7 & under riders rode for safety reasons. Shawn said he was concerned about the records because there were no parents allowed in the arena while the 7 & under were riding. Heather said it is an unfair advantage if the parent is in the arena when the 7 & under is riding. Shawn said he would take this under advisement.

- New Business:

Shawn asked if there was any new business.

Heather said when we receive a bad check we should charge them for the fee we are charged when the check is no good. Shawn will check with Wells Fargo to see what our options are. Sharolyn said they hold money for 90 days if there is no credit card.

Heather suggested using pay pal. Sharolyn said we would have to upgrade our website if we used pay pal.

- Camping and Stalls for Buffalo:

Asa and Scott will do the camping and stalls. We need to set fees.

Shawn said Buffalo is charging \$250 more per day in 2017 for a total of \$1,750 per day. We pay from Thursday to Friday of the next week for a total of 9 days.

Heather thinks you should not have to pay for Thursday or Friday if you come early. She said we haven't in the past. Bob said he has been paying extra for Thursday and Friday for 22 years. Shawn said the show dates starts on a Sunday. Tonja said Thursday and Friday have always been extra.

Scott suggested that we charge \$5 extra per day to cover the cost of the extra days they come early. That way we don't have to check to see when people arrive and collect the fees for the extra days.

Blackfoot Fees for 2016

\$105 - Elec Camping Fee

60 - Stalls

90 - Dry Camp

15/15 for Camping & Stalls

Buffalo Fees for 2017

\$110 - Elec Camping Fee

65 - Stalls

95 - Dry Camp

No extra charge for extra days

Scott made a motion that we add \$5 for each fee to cover the cost of the extra days. There would be no charge for the Thursday or Friday before Nationals. Keith 2nd. Motion passed.

Blackfoot should do the same and charge \$5 extra for each event and not charge for Thursday and Friday before Nationals.

- Show Packages:
Asa asked if the show packages could go out early like in March. The deadline is April 17.

- Bids Open for 2019:
Bids are open. 2018 and 2020 will be in Blackfoot.

Buffalo will do 2019.

Vernal may put in a bid for 2019. We get camping and stalls. They do not do saddles.

- Cups to sell:
Shawn said we will sell the cups separately. It was decided that we would do the 20 oz black cups with white lettering. We will have the NSCA logo on one side and NSCA Championship Show on the other side. We will pass them out after the Wednesday Awards. Shawn will work with Kory on them.

Scott made a motion that we will do no more than 48 20 oz black cups with white lettering. NSCA logo on one side and NSCA Championship Show on the other side. Shane 2nd. Motion carried.

- Sponsors:
Tonya said sponsors were low. Talk to your parents and grandparents to see if they will sponsor their kids or grandkids in some events. Look at the sponsor forms for the list of what they can sponsor. Heather will put this on the website.

Tonya went around today and got some sponsors. Crazy Woman Liquor signed up for a \$500 sponsor. NCR signed up for \$350.

Scott made a motion to keep it the same. Brittne 2nd. Motion passed. Sue will put the information on the form.

- Rule Changes:

1) Page 9, III, 2: Clubs covered under NSCA Spectator Liability Insurance Policy. Deleted the following because our insurance does not allow NSCA to do this: "If the Saddle Club wishes to pay \$250 dues, the club will be covered under the NSCA Spectator Liability Insurance Policy for member horse shows that said club sponsors. The NSCA reserves the right to increase due amount that includes insurance coverage up to \$100 based on the annual fees for insurance policy coverage and must advise the due paying Saddle Clubs of increase immediately upon knowledge of said increase." and "The NSCA reserves the right to withdraw the insurance coverage, and if so done, all Saddle Club dues shall be \$50.00." **PASSED.**

2) Page 53 Two Barrel Flag. Change "keep barrel" to "Circle barrels to". The rule on the website was different from this one so this change was withdrawn. **WITHDRAWN.**

3) Page 29, Equipment & Attire. Approved by our attorney. ADD item #8: "For contestants competing with disabilities as defined in the Americans with Disabilities Act (ADA), reasonable allowances for equipment will be considered for use at the NSCA Championship Show. The contestant or his/her legal guardian shall provide a physician's disability determination along with written request containing a description of equipment to be used and its application prior to the championship show entries deadline. The NSCA Board of Directors (BOD) shall review the request and visually inspect the equipment prior to the beginning of competition. The BOD shall consider if the equipment is safe for horse, rider, fellow contestants and consistent with the contestants disability. The Board's decision shall be final, in the event that the use of proposed equipment is not allowed for safety concerns and the contestant does not

wish to compete without it, NSCA show entries shall be refunded. NSCA shall not be responsible for fees not under its control such as stall and camping." **PASSED.**

4) Page 34,16, Drive motorcycles, ATV, or golf cart: Took out "be 16 and". **PASSED.**

5) Page 35, 5. Deleted: "No dogs will be allowed in the grandstand." **PASSED.**

6) Page 41. Barrel & Stake: 12-15, Adult Divisions: ADD: "A standard Barrel & Stake set shall be used for all contestants, if no individual stake setter is present. Standard set to consist of 3 stakes, two stakes crossed from bottom edge of barrel to opposite top rim of barrel, third stake to be toward the starting line and beneath stakes 1 & 2." **PASSED.**

7) Page 41. Barrel & Stake: 12-15, Adult Division. Change "keep barrel" to "Circle all barrels ". The rule on the website was different from this one so this change was withdrawn. **WITHDRAWN.**

Shawn wanted a rule change so judging is the same. Need something to present to contestants and judges. Shawn will put something together and send it out to get the rule changed. The problem is mostly with kids and not adults.

8) Page 13, 8, VI. Duties of Officers and Directors, Royalty Coordinator: ADD: "and organizing the Grand Entries". **PASSED.**

9) Page 42. Exchange Race: 12-15, Adults - Pairs. ADD: "Turning line to be marked across entire lane." **PASSED.**

10) Page 43. Express Rescue: 12-15, Adults - Pairs. ADD: "Turning line to be marked across entire lane." **PASSED.**

- **Present to vote:**

Some people asked if we could do conference calls or face time for the meetings. The rules say you have to be at the meeting to vote.

Shawn thanked everyone who came.

Scott made a motion to adjourn. Tonya 2nd. Motion passed. Adjourned at 11:37 am.

Minutes Respectfully Submitted by: Sharolyn Davis Secretary/Treasurer & Kay Perkins, Assistant to Secretary/Treasurer.